

# 3. Close Your Old Account

To close your old checking account, please complete this form and give it to the bank providing your previous checking account.

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## To Whom It May Concern:

Please close the following account # \_\_\_\_\_ and send a check for the remaining balance to the address below. If you have any questions, please let me know. Thank you.

Day phone number: \_\_\_\_\_

Evening/cell phone number: \_\_\_\_\_

Date: \_\_\_\_\_

Thank you!

Account Signer Name: \_\_\_\_\_

Account Signer Signature: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Account Signer Name: \_\_\_\_\_

Account Signer Signature: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_